

Diversity in the Workplace (Tier 1)

1 Day

Description

This course covers diversity in the workplace for employees, supervisors, team leaders, and managers. Participants will learn what diversity is and how it influences their relationships with others, and how to differentiate between-and overcome-stereotyping, prejudice, and discrimination. Participants learn how communication skills help in managing a diverse workforce and how diversity influences relationships between co-workers. The manual is designed for quick scanning in the classroom and filled with interactive exercises that help ensure participant success.

Prerequisites

- None

Objectives

- ✓ Learn how communication skills help in managing a diverse workforce.
- ✓ Learn how diversity influences relationships between co-workers.

Unit 1: Fundamentals of diversity

Topic A: Overview of diversity

Topic B: Advantages of diversity

Unit 2: Identifying differences

Topic A: Cultural differences

Topic B: Personality styles

Unit 3: Overcoming barriers to diversity

Topic A: Barriers to diversity

Unit 4: Communicating in a diverse workforce

Topic A: Effective communication

Unit 5: Managing Diversity

Topic A: Manage diversity in a workforce