

## **Publisher 2010: Advanced**

1 Day

### **Description**

This ILT course builds on the skills and concepts taught in Publisher 2010: Basic. Participants will learn how to control colors and gradients, create and apply styles, work with WordArt objects, and apply section page numbers and bookmarks. They will also learn how to create and manage mail merge lists, edit web forms and elements, and maintain and publish Web sites created in previous editions of Publisher. Finally, participants will learn to customize the Ribbon and Quick Access toolbar.

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